

Completion Assistant for Entry- and Accommodation

Cell A1:

ENTER Federation name (e.g. AMF for Austria) will be automatically copied to every line (starting at line 13) when in column "D" a name is entered

Cell D1:

ENTER Country name of Federation

Cells in line 7:

CALCULATED: show number of values of the corresponding columns

Cells in line 8:

CALCULATED: show sum of values of the corresponding cells above

Cell C9:

ENTER FIM Touring ID of national delegate

Cell D9:

ENTER name of national delegate

Cell O9:

ENTER FIM Official's Licence number of national delegate

Cell T9:

ENTER email Address of national delegate

Line 10 to 12:

INFO: sample entries(fixed)

Starting in Line 13:

ENTER *data of participants*

Column A:

will be filled **automatically** when in column "D" the name is entered

Column B:

ENTER current number of the participant (same number for rider and all passengers)

Column C:

ENTER FIM Touring ID of the participant, if known (shown on ID-cards FIM Rally/FIM Motocamp)

Column D:

ENTER family name as shown in the sample entry

Column E:

ENTER first name as shown in the sample entry

Column F/G:

ENTER a mark if participant is a rider or a passenger

Column H:

ENTER birthday in format DD.MM.YYYY

Column I/J:

ENTER a mark if participant is male or female

Column K:

ENTER if participant is FIM Meritum holder

Column L:

ENTER club

Column M:

ENTER “yes”, if club is affiliated to FMN

Column N:

ENTER distance in km of the club headquarter to venue (Google Maps)

Column O to Q:

ENTER a mark for type of vehicle

Column R to U:

self-explanatory

Column V:

ENTER a mark if bike has alternative energy

Column W:

email address - if agreed by the participant to use

Column X:

ENTER Advantage Card # of the participant, if known

Column Y/Z:

ENTER date of arrival and departure in format DD.MM.YYYY

Column AA:

CALCULATED: shows number of nights for accommodation, calculated automatically

Column AB:

ENTER current number with whom participant will share accommodation (column “B”)

Column AC to AE:

ENTER a mark for type of accommodation

Column AF:

ENTER any comments for the organiser

!!! IMPORTANT !!!

COLUMNS A to V are necessary to guarantee correct results!!!